Refurbishment Works and Asbestos Removals Memo

To whom it may concern,

As of the 17th January 2017 we will be starting on site with the refurbishment and alterations to the Manchester Primary School Block A. We are required to remove asbestos substances from the existing building before any demolition works proceed, and aim to have this material safely removed and disposed of before the School starts back by the end of the month.

For this necessary work we have engaged approved and certified asbestos removals contractors whom are well experienced on the code of practice to safely remove the asbestos etc. It is a requirement that we notify Work Safe five days before we proceed and as of Tuesday 10th they were formally notified.

On Tuesday 17th our plan is to proceed with all external removal works and weather depending we should have this complete by Friday 20th, the internal works will proceed after and aim is to have this all removed by 25th January 2017, before Teachers or school children will start back.

A part 5 audit has already been completed and we have engaged an independent contractor to complete a further part 6 audits as of tomorrow onwards. This contractor will also set up stations throughout the asbestos removals to monitor the air for asbestos and supply a clearance certificate once work is complete.

Yours Sincerely

David McCorry
Contracts Administration
Ausbuild Constructions